



Superintendent's Entry Plan
Trumansburg Central School
"Lead by Example"

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August 2008-August 2010



Entry plan will help facilitate the following goals:

- **Developing a trusting, collegial relationship in the role of Superintendent with-**
 - Board of Education members**
 - Administrators/District Office staff**
 - Teaching and Support staff**
 - School community and the community at large**
 - Union leadership**
- **Obtaining detailed knowledge of the districts financial operations and review the budget process effectiveness**
- **Continue ongoing strategic planning and make necessary adjustments to existing initiatives related to the academic success of our students**
- **Develop a thorough knowledge of all aspects of the building project**
- **Maintain forward motion of current professional development initiatives**



Development of Relationships- first month

Board of Education-

- Individual meetings with each member – discuss expectations, roles, needs
- Develop BOE annual goals
- Establish BOE meeting protocols, procedures with BOE president and members



Development of Relationships- first month

Administrators and District Office staff

- Individual meetings to learn expectation of each role
- Establish goals and reflection schedule for Administrators
- Discuss areas of concern, future need/projections



Development of Relationships- first 3 months and ongoing

- Visibility and accessibility to members of the school community and community at large
 - each school
 - advertised meetings scheduled with student/faculty/parent stakeholder groups
 - at least twice a year
 - attendance at school performances, events, athletic contests
 - attendance at community, service group, and regional functions



Development of Relationships- first month and ongoing

Union leadership-

- Establish relationship as the Superintendent
- Set schedule for regular meetings to proactively address concerns/operations
- Discuss future projections- staffing, students
- Develop an improved Annual Professional Performance Review



Business of the School

-first three months and ongoing

- Review 2008-09 budget and monthly accounting status
- Establish budget calendar and process for the 2009-10 school year
- Review BOCES expenditures
- Review capital project in detail and become more familiar with financial details of project
- Maintain quarterly monitoring of special education placements



Current Initiatives

- Articulated curriculum K-12
- Technology initiatives
- Response to Intervention (RTI) and Positive Behavior Intervention Strategies (PBIS)
- Explore the possibility of driver education during the school year



Capital Project

- Maintain vigilance of projected costs of project
- Monitor progress of SED Approval for projects
- Continue update of timeline and progress to all stakeholders as progress continues towards beginning of work



Professional/Personal Development

- Maintain personal professional development schedule for growth in Superintendent/leadership role
- Maintain a balance of wellness for myself and my family
- Continue to enjoy my career